

**PLANNING BOARD MEETING**  
**Tuesday August 2, 2011**  
**Stow Town Building**

1.	7:00	Call to Order
2.	7:01	Review Correspondence and Minutes
3.	7:10	Public Input
4.	7:20	Planning Board Members' Updates (News and Views, Committee Reports and Work Plan Update)
5.	7:25	Coordinator's Report

***Appointments***

6.		Gordon Whitman, Linear Retail <ul style="list-style-type: none"> <li>• Pylon Sign</li> </ul>
----	--	---

***Discussion/Action Items***

7.		Review requirement for sidewalks in Habitech Developments <ul style="list-style-type: none"> <li>• Derby Woods</li> <li>• Pilot Point</li> <li>• Villages at Stow</li> </ul>
8.		Award Bid for Great Road Pedestrian Walkways
9.		Highgrove Estates Hammerhead Lot <ul style="list-style-type: none"> <li>• Review Open Space Restriction and Common Driveway Easement Documents</li> </ul>
10.		Sample Chapter 61 Land Evaluation Report <ul style="list-style-type: none"> <li>• Review and Comment to Vin Antil</li> </ul>
11.		Executive Session <ul style="list-style-type: none"> <li>• Star Tower</li> </ul>
12.	10 P.M.	Adjournment

**CORRESPONDENCE**

06/29/11 Email from Karen Kelleher to Board of Selectmen RE: Open Space at Wildlife Woods  
07/12/11 Email from Kathy Sferra RE: Arbor Glen Site Visit  
07/14/11 Application for Clearance Prior to Issuance of a Building Permit Lot#3Homestead Ln.  
07/19/11 Email from Kathleen Willis RE: Arbor Glen Lighting Compliance  
07/28/11 Email from Light Pollution Study Sub-Committee to Planning Board

**TOWN BOARDS AND COMMITTEES**

07/21/11 Conservation Commission Determination of Applicability Crow Island  
07/21/11 Conservation Commission Certificate of Compliance 21 Hale Road

**AREA TOWN BOARDS**

07/18/11 Sudbury ZBA Notice of Public Hearing 112 Willard Grant Road

**PUBLICATIONS**

07/21/11 TransReport July Issue  
07/21/11 Unified Planning Work Program Boston MPO Comment accepted through August 9

**LOOKING AHEAD**

08/02/11 Planning Board Meeting  

- Linear Retail – Pylon Signs

08/09/11 Planning Board Meeting  
08/16/11 Planning Board Working Meeting

<i>Task</i>	<i>Priority</i>	<u>Long</u> <u>Median</u> <u>ShortTerm</u>	<u>Timeline</u> <u>to begin</u>	<u>PB</u> <u>Member(s)</u>
Zoning Compliance • Establish Standard Process	H	S	Complete Process Established	
Lower Village Traffic and Pedestrian Safety Master Plan	H	S	Ongoing	All
Sign Bylaw - Review and update Bylaw • Review draft document for Lower Village Sub-Committee • Design Standards • Review area town bylaws	H	S		Ernie/Brian
CLURPA – Comprehensive Land Use Reform and Partnership Act	H	S	08/10/10	All
Golf Course and Orchard Zoning • Overlay District? • Review EO418 buildout • Review Area Town Bylaws	H	S		Kathleen Lori
Lower Village Zoning • Set goals • Methods to achieve goals • Zoning Bylaw Amendments • Design Standards	M	L	Ongoing 02/01/11 meeting with property owners	Steve
Lower Village Common (Create a “sense of place”) • Report from Lower Village Committee	M	S		Lower Village Sub-Committee
Planned Conservation Development Bylaw (PCD) • Allow by Right • Designate Open Space First	M	S		
Review Section 3.9 (Non-Conforming Uses)	M	M		
Adult Entertainment Zone	L	L		
Floodplain Wetlands Overlay District • Review Floodplain Studies	L	L	Ongoing	

### **Special Permit Review**

Kathleen	Arbor Glen
	Meeting House at Stow and Faxon Farm
Ernie Dodd	Bose Corp.
	C.W. Fuels
Steve Quinn	Center School Add/Reno
	Stow Community Recreation Park
	Hillcrest Ave. Wireless Service Facility
Lori Clark	Wheeler Road Wireless Service Facility
	Post Office and Gymnastics Club
	First Parish Church Wireless Service
Lenny Golder	Lower Village Place (Stow House of Pizza)
	Gleasondale Mill Wireless Service/New Cingular Wireless/Omni-Point